



ERNIE FLETCHER
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR MEDICAID SERVICES
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JAMES W. HOLSINGER, JR., M.D.
SECRETARY

April 2, 2004

School Based Services
Letter # A - 3

Dear Provider:

The Department for Medicaid Services would like to clarify a few of the locations for electronic billing information needed to bill School Based Service claims using the 837 Professional format or Direct Data Entry (DDE) web based application. The attached bulletin informs submitters of the appropriate field locations of modifiers, the Employee ID and number of students on the 837 Professional format and the DDE application for claims with dates of services prior to 10/16/03 and 10/15/03 and after.

Should you have any questions regarding the 837 Professional, please contact Unisys' EDI Department at (800) 205-4696 to obtain a companion guide or visit the website at <http://kymmis.com/>.

Should you have any questions regarding DDE application please contact the EDI Department at (800) 205-4696 or visit the website at <http://provider.kymmis.com> to complete a New Trading Partner Registration to begin using DDE.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Fendley", with a stylized flourish at the end.

Russ Fendley
Commissioner